



WALGETT SHIRE COUNCIL

Position Description

Pool Attendant

Position Title: Pool Attendant (Casual)

Reports Directly To: Manager Infrastructure (Urban)

Staff Directly Controlled: Nil

Grade: Grade 2 plus 25% loading
(Casual rate based on a 38hr week)

Present Incumbent: Vacant

Commencement Date: TBA

Location of Work Place: Walgett Aquatic Facility, Walgett

Hours of Work: TBA

Objective:

To provide effective, efficient, and safe supervision to the Community of the Walgett Aquatic Facility.

Responsibilities:

1. Provide outstanding customer service to pool users
2. Direct and oversee pool users by means of regular patrols
3. Operation of Kiosk
4. Ensure facility is correctly secured outside of normal operating hours.
5. Prepare, set-up and disassemble facility and pool activity equipment as directed.
6. Enforce pool safety standards (including WHS)
7. Supervise bodies of water to ensure compliance with Council policy and industry standards
8. Monitoring and controlling the activities of hirers and the public within the pools and facility.
9. Ensuring consistent high levels of cleanliness, hygiene, safety, and security within the pool surrounds.
10. Clean facilities

General Accountabilities:

1. Develop and promote a positive image of the Shire, the Council and the community;
2. Minimise Council's exposure to risk;
3. Ensure consistent delivery of the highest level of customer service;
4. Adherence to Council's documented EEO and WHS Policies and Procedures;



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5. Adhere to documented policies, code of practice and processes.

Essential Criteria:

1. Working with Children Check*
2. First Aid Certificate & CPR*
3. Current Pool lifeguard certificate*
4. Excellent Customer services skills
5. Physically Fit
6. Willing and able to work weekends and other shifts as rostered

*OR WILLINGNESS TO OBTAIN