



Rates Refund Request

From 1 July 2023 this request will incur a fee of \$25.00

Are you a current or previous owner of the property? _____

Please state your reason for requesting a refund: _____

Applicant Details

Name: _____

Organisation: _____

Contact Number: _____

Postal Address: _____

E-mail Address: _____

Property Details:

Assessment Number: _____

Lot/DP Number: _____

Property Address: _____

Suburb: _____

Refund Details

Note: Please provide you Bank Account details for the refund. Please allow up to two (2) weeks for processing of your refund request. EFT payments are processed on Thursdays weekly and you will receive a remittance advice once payment has been processed.

Bank / Financial Institution Name: _____

Account Holder Name: _____

BSB Number: _____

Account Number: _____

Amount Requested: _____

Fees:

Amount Payable:

\$25.00

The information contained or referred to in this application form may be corrected and updated by you, by contacting the Council. The information is private and confidential and your Council must not disclose the information to any person or body, if it is not directly related to the purpose for which the information was collected. If you have a complaint about the use of your personal information, please contact Council. By submitting this application, you declare that the information provided is true and correct.

The information I have provided is true and correct:

Signature:

Name:

Privacy Notice

Council is committed to safeguarding the privacy of individuals and handling of personal information in accordance with the Privacy and Personal Information Act 1998 (NSW) and Information Privacy Principles, the Health Records and Information Privacy Act 2002 (NSW) and Health Privacy Principles, and any subordinate legislation.

Purpose	The information on this form is being collected for the purpose of requesting a refund from a Rates Assessment. The information collected will be used for the purpose outlined and related administrative functions, and in accordance with Council's Privacy Management Plan and Privacy Statement which can be found on Council's website.
Intended Recipients	Council Officials
Supply	Voluntary
Consequence of non-provision	If you do not supply the information, we will not be able to process your request
Storage and Security	Your personal information will be kept in Council's Information Management System in accordance with the relevant legislation. Council's address is 77 Fox St, Walgett NSW 2832.
Access	You may access, correct or update your personal information by visiting Council's website, by contacting Council on 02 6828 6100 or by sending an email to admin@walgett.nsw.gov.au

If you want to know more about Council's obligations regarding your personal information or what rights you have, contact the Information and Privacy Commission or visit their website ipc.nsw.gov.au